



Southern Lehigh School District

Board of School Directors Meeting

January 21, 2008

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:45 p.m. on the above date (January 21, 2008) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Bromwell, Dimmig, Gunkle, Rennie, Schubert, Stelts
ABSENT: Auteri, Miracle, Quigley
OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Churm, Keister, Christman, Bergey, Zuk, Turner, Limpar, and approximately 2 other members of the community.

OPENING PROCEDURES

Ms. Bromwell led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Stelts and **2ND BY** Rennie to approve the minutes of the January 7, 2008 meeting as copied and distributed to all Board members.

Minutes of
1/7/08

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

VISITORS

CONSENT AGENDA

MOVED BY Stelts and **2ND BY** Gunkle to approve the **CONSENT AGENDA** items as follows:

Approve the bills list dated January 14, 2008 showing paid bills in the amount of \$47,048.15 and bills to be paid in the amount of \$341,203.94 for a total of \$388,252.09 for the General Fund, and bills to be paid in the amount of \$274,727.03 for the Construction Fund;

Approval of
Bills

Approve the Treasurer's Report for the month of December 2007;

Approve
Treasurer's
Report

Approve the following student teacher placements -

Emily Anderson, Elementary Education (German), Moravian College with Kathleen Malek, Liberty Bell Elementary School from March 10, 2008 through May 2, 2008.

Approve
student
teacher
placements-
Anderson,
Rice, Martin

Lindsey Rice, Elementary Education (History), Moravian College with David LeBourgeois, Liberty Bell Elementary School from March 10, 2008 through May 2, 2008.

Elise Martin, Elementary Education (Psychology), Moravian College with Carol Horvath, Liberty Bell Elementary School from March 10, 2008 through May 2, 2008;

Approve the following substitute teacher for the 2007-2008 school year -

Russell Tucker, Elementary;

Approve
substitute
teacher for
the 2007-
2008 school
year-Tucker

Approve unpaid leave for the following staff- Moffe, Dusome, Salamon, Chiarella

Approve unpaid leave for the following staff -

Patricia Moffe, Instructional Assistant, Lower Milford Elementary School, from Thursday, March 27, 2008 through Thursday, April 3, 2008.

Ella Dusome, Instructional Assistant, Hopewell Elementary School, on Wednesday, February 13, 2008, Thursday, February 14, 2008 and Tuesday, February 19, 2008.

Melissa Salamon, Instructional Assistant, Liberty Bell Elementary School, Monday, April 14, 2008 through Friday, April 18, 2008.

Margaret Chiarella, Instructional Assistant, Liberty Bell Elementary School, Monday, March 31, 2008 through Friday, April 4, 2008;

Approve support staff for the 2007-2008 school year-Roeder, Arnold, Kiriposki, Brock, Harakal

Approve the following support staff for the 2007-2008 school year -

Michael Roeder, Substitute Cafeteria Worker, at an hourly rate of \$7.50.

Jean Arnold, Substitute Cafeteria Worker, at an hourly rate of \$7.50.

Pamela Kiriposki, Substitute Cafeteria Worker, at an hourly rate of \$7.50.

Brenda Brock, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

Allison Harakal, Substitute Health Paraprofessional, at an hourly rate of \$12.16;

Approve transfer of the following support staff- Hoke

Approve the transfer of the following support staff -

Leslie Hoke, Substitute Bus Monitor to Bus Monitor, High School, at the same hourly rate of \$10.00;

Approve volunteer coaches for the 2007-2008 school year- Pallone, Blazusiak, Ziegler

Approve the following volunteer coaches for the 2007-2008 school year -

Jonathan Pallone Baseball

John Blazusiak Baseball

Kenneth Ziegler Wrestling;

Approve annual renewal of the emergency shelter agreement between Valley Manor Nursing & Rehabilitation Center and SLSD in the event of a disaster

Approve the annual renewal of the emergency shelter agreement between Valley Manor Nursing and Rehabilitation Center and the Southern Lehigh School District in the event of a disaster.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Auteri, Miracle, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Mrs. Turner and Ms. Limpar reported on student and staff activities at the High School, Middle School and the elementary schools.

Approve SL Speech & Debate Team to attend the Harvard Invitational in Boston, MA

MOVED BY Rennie and **2ND BY** Stelts to approve the following student trip -

Southern Lehigh Speech and Debate Team to attend the Harvard Invitational in Boston, MA from Thursday, February 14, 2008 to Monday, February 18, 2008.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

Approve SL World Language Department to participate in an educational tour of Spain

MOVED BY Rennie and **2ND BY** Schubert to approve the following student trip -

Southern Lehigh World Language Department to participate in an educational tour of Spain with students of Spanish III, IV, V, Grammar and Composition II and AP Spanish from March 31, 2009 through April 8, 2009.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

Approve SL Social Studies Department to participate in an educational tour of China

MOVED BY Rennie and **2ND BY** Stelts to approve the following student trip -

Southern Lehigh Social Studies Department to participate in an educational tour of China with World Cultures and Social Studies students from July 6, 2009 through July 16, 2009.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

BUSINESS AND FINANCE

MOVED BY Rennie and **2ND BY** Stelts to approve the audit report from France, Anderson, Basile and Company, P.C. for the School District for the fiscal year ending June 30, 2007.

Approve audit report from France, Anderson, Basile & Co., P.C. for the School District for the fiscal year ending 6/30/07

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

SUPPORT SERVICES

PERSONNEL

MOVED BY Stelts and **2ND BY** Rennie to approve the following staff -

Approve staff-Frasch

Lorraine Frasc, Long-term Substitute, Social Studies, Middle School, at Master's, Step 1, an annual (pro-rated) salary of \$47,888, effective January 14, 2008. Ms. Frasc will fill the position temporarily vacated by Carol Mickley.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

MOVED BY Stelts and **2ND BY** Rennie to approve the following staff -

Approve staff-Wilde

Thomas Wilde, Long-term Substitute, English, High School, at Bachelor's +15, Step 11, an annual (pro-rated) salary of \$51,154, effective January 22, 2008. Mr. Wilde will fill the position created with the transfer of Holly Walker.

VOICE VOTE: "YES" – All but Dimmig
"NO" – Dimmig – Motion Carried
ABSENT: Auteri, Miracle, Quigley

MOVED BY Stelts and **2ND BY** Rennie to approve a salary step adjustment for the following staff, effective February 1, 2008 -

Approve salary step adjustment for the following staff, effective 2/1/08- MacIntyre, Siesko, Covelle

Susan MacIntyre, Math, Science Teacher, Middle School, Bachelor's +15 to Master's.

Bradley Siesko, Math, Computer Science Teacher, High School, Bachelor's +30 to Master's.

Mark Covelle, English Teacher, High School, Master's +15 to Masters +30.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

REPORTS

Carbon Lehigh Intermediate Unit

Ms. Bromwell reported that she and Mrs. Rennie would like to share the responsibility as District representative on the CLIU Board, and directed the Board Secretary to contact CLIU with that information. Attorney Bartholomew suggested that one of the two should be an alternate.

MOVED BY Stelts and **2ND BY** Schubert to appoint Mrs. Rennie as the District representative on the CLIU Board, and to appoint Ms. Bromwell as the alternate representative.

Appoint District representative on CLIU Board- Rennie; Appoint Alternate representative on CLIU Board- Bromwell

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

Facilities Committee

Mr. Liberati had recommended to the Facilities Committee, at their last meeting, that a feasibility study was necessary to address the lack of space at various District facilities. The committee suggested contacting Architect, Bob Breslin for the study that would

include Central Office, Lower Milford Elementary School and Middle School locker rooms. There was Board discussion on the idea of renting office space on a temporary basis during the interim, possible up to 3 years. Attorney Bartholomew suggested that a population study also be conducted in conjunction with the feasibility study.

Budget & Finance Committee

Mr. Schubert said that the Budget & Finance committee meetings on the 2008-2009 budget would commence in February, although actual meeting dates have not yet been scheduled. The committee will give reports on the 2008-2009 budget at Board meetings.

Superintendent’s Report

Mr. Liberati announced the following:

- A special executive session Board meeting has been scheduled for February 4, 2008 at Central Office starting at 5:30 p.m. The purpose of the meeting is to have dialogue about personnel needs of the District and to develop a plan for the future. The discussion may be continued at the Board retreat on February 23, 2008. A technology showcase is also scheduled for the Board retreat.
- There will be a Strategic Plan meeting next week.
- The regularly scheduled Board meeting on April 21, 2008 will take place at Lehigh Career & Technical Institute. Three District students that attend labs at LCTI will be invited, along with their parents, to the dinner and Board meeting.
- He is still working on the Superintendent’s goals.

OLD BUSINESS

NEW BUSINESS

Approve Memorandum of Understanding regarding reassignment of M. Covelle to the position of Dean of Students at the High School

MOVED BY Rennie and **2ND BY** Stelts to approve the Memorandum of Understanding which enables the reassignment of Mark Covelle, English Teacher, High School, to the position of Dean of Students at the High School for up to one full semester at a stipend of up to \$5,000.00, effective January 22, 2008.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

Approve Memorandum of Understanding creating 4 stipended Core Content Facilitator positions for the Classrooms for the Future Grant-Haupt, Siesko, Ruch, Dow, Dreves

MOVED BY Stelts and **2ND BY** Rennie to approve the Memorandum of Understanding creating the four stipended Core Content Facilitator positions for the Classrooms for the Future Grant. The Administration recommends approval of the following employees in the Core Content Facilitator positions at a stipend of \$2,695.00 for each position per school year, effective January 22, 2008 through August 31, 2008 –

- Math: Ryan Haupt and Bradley Siesko will split the stipend and responsibilities evenly.
- English: Troy Ruch
- Social Studies: Brian Dow
- Science: Richard Dreves

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

OTHER BUSINESS

Approve 2nd and final reading of Policy #215, #246, #915

MOVED BY Stelts and **2ND BY** Rennie to approve a second and final reading of the following policies -

- Policy #215 *Promotion and Retention*
- Policy #246 *Student Wellness*
- Policy #915 *Booster Organizations*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Miracle, Quigley

COMMUNICATIONS

Mr. Liberati proclaimed that January is Board appreciation month. He thanked Board members for their service and presented a gift to each one.

ADJOURNMENT

ADJOURNMENT

MOVED BY Stelts and **2ND BY** Rennie to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Auteri, Miracle, Quigley

The meeting was adjourned at 8:53 p.m.

ATTEST: _____ Board Secretary